



**EMPLOYEE CONSENT TO DISCLOSE PERSONNEL INFORMATION
AND RELEASE OF LIABILITY**

I, the undersigned employee, hereby authorize _____ to provide written and verbal information about my employment by the organization in response to any request for such information by a person representing himself or herself to be checking references in connection with my possible future employment.

In consideration of the organization agreeing to provide such additional information, I hereby release the organization and its officers, directors, agents, and employees from any and all claims I may have arising out of the furnishing of such information.

In further consideration of the company agreeing to provide such additional information, I hereby release any person representing himself or herself as checking references in connection with my possible future employment from any and all claims I may have arising out of the furnishing of such information.

Employee Signature

Date

(Print Employee Name)

To request a free 30-minute consultation on how to safely provide accurate references for former employees, [click here.](#)